



INTERNATIONAL WIRE TRANSFER REQUEST

(Items with an asterisk * must be completed or the wire will be delayed)

***Member's Name (Originator):** _____

***Address:** _____

Street address

City, State, Zip

***Best Contact Phone Number** (for questions/issues concerning this wire): _____

***HHFCU Account Number** _____ **Date of Birth** _____

***Email Address** _____

***Purpose of Wire:**

Please send an international wire transfer in the amount of \$ _____ per the wire instructions provided in this request. This request is

_____ a one-time wire request.

_____ a recurring wire request.

I authorize you to accept telephone requests not to exceed _____ (maximum amount). I understand it is my responsibility to verify the information I have provided to you in this form *prior* to each future request. This authorization will remain in effect unless we (HHFCU) receive notice from you revoking this authorization and we acknowledge your notice in writing.

***Member Signature:** _____ **Date:** _____

Wire Details – Please provide as much information as possible

All information marked with * is REQUIRED

Recipient (Beneficiary) Information-the person/company receiving the wire

***Name** _____

Or Business Name _____

***Account # / IBAN** _____ **Date of Birth** _____

Email Address _____

***Address 1** _____

Address 2 _____

***City** _____

***State/Province** _____

***Zip/Postal Code** _____

***Country** _____

Phone Number _____

Instructions _____



Recipient (Beneficiary)'s Financial Institution (the bank where the person receiving the wire has their account)

*Bank Name _____
 SWIFT/BIC Code _____
 National ID _____
 *Address 1 _____
 Address 2 _____
 *City _____
 State/Province _____
 Postal Code _____
 *Country _____
 Phone Number _____
 Branch _____
 Bank Contact _____

International Wire Information:

Currency Type: _____

What is the country of the beneficiary bank? _____

What type of account does the beneficiary (the person you are sending the wire to) have at the foreign bank? _____ Foreign Currency Account _____ US Currency Account

If the beneficiary has a foreign currency account, should the wire be processed in foreign currency? No _____ Yes _____ If yes, what type? _____

Amount of wire (enter value for ONE type only):

US Dollar _____ OR Foreign Currency _____

If the beneficiary has a foreign currency account or if the beneficiary bank is located in a preferred local currency country and the beneficiary has a local currency account, the wire should be processed in the local currency of the country.

Benefits of processing in foreign currency:

- Better exchange rate
- Faster processing
- Reduced or no conversion fees charged by foreign bank
- Beneficiary receives more money in local currency

Preferred Local Currency List

The countries listed below typically *do not* have US Dollar accounts within their financial institutions. When sending wires to these countries it is recommended to send the local currency unless *you are certain* the beneficiary account at the foreign financial institution is a US Dollar account.

- | | | |
|-------------------------|---------------------------|--------------------------------|
| Austria – Euro | Ireland – Euro | Slovenia – Euro |
| Belgium – Euro | Italy – Euro | Spain – Euro |
| Cyprus – Euro | Luxembourg – Euro | Sweden – Swedish Kroner |
| Denmark – Danish Kroner | Malta – Euro | United Kingdom – British Pound |
| Finland – Euro | Mayotte – Euro | |
| France – Euro | Netherlands – Euro | |
| Germany – Euro | Norway – Norwegian Kroner | |
| Greece – Euro | Portugal - Euro | |
| | Slovakia – Euro | |



It is recommended to send US Dollars to countries such as China, India, South Korea, Philippines, Eastern Europe, and even Mexico. The local bank will then transfer the funds into local currency. In some countries, like China, the bank may issue a draft and send payment through the mail.

Special Instructions

For credit union use only:

OFAC completed _____ (initial) Funds transferred from member account _____ (initial)
Wire Input _____ (initial) Date _____ Template Name _____
Confirm # _____ Verified _____ (initial)